

## Workday Project Implementation

### Project Vision Statement

“Through the Workday platform we are making a strategic investment in Sourcewell’s future. We will apply a continuous improvement mindset to streamline processes, enhance our user experience, and gain operational efficiencies. Through one true source of data, we will empower data-driven decisions. Ultimately, we will equip our organization with tools needed to succeed and improve the way we work.”

### Guiding Principles

#### How we will make decisions:

- Adopt Workday best practices and business processes first
- Build a system to support a scalable and sustainable future while avoiding ‘analysis paralysis’
- Simplify and standardize business processes, design for the rule not the exception
- Keep the user experience of our teams/team members in mind
- Design processes from an end-to-end perspective to avoid downstream impacts
- Build for strong business intelligence to ensure accurate and timely data is available to the right individuals

#### How we work together:

- Respect/Respectful – Be kind and considerate with each other and support decisions in a unified manner
- Appreciate that we are ALL busy, but are in this together
- Embrace the project as your own. Be accountable for your work, project role, and the decisions you make
- Seek opportunities to appreciate best intentions and other points of view
- Work diligently while pausing to celebrate our successes along the way
- Commit to challenging the status quo
- We will fail fast and CORE our way out

*We will be supported by our Values:  
Seek, Empower, and Impact*